



SaltERP is an integrated information system for companies' resource management to optimize and streamline the internal business processes. SaltERP is a multi-module system, specially designed to standardize the productive or decision-making processes by introducing the best practices specific to each business sector.

SaltERP has a modular, flexible and configurable architecture, designed for the optimization of the management of complex organizations, regardless of their size. The solution offers a unique view over the entire activity, reduces operational costs, integrates workflows and increases the company's agility.

#### Why SaltERP as your choice for your Enterprise resource planning solution?

Because it covers all critical activities for transforming your company into a modern organization with healthy internal processes, strongly oriented towards meeting your business partners' needs. And it does it extremely well.

## HRMS (Human Resources Management System) MODULE



HRMS module helps to revolutionize a workplace. The automation of repetitive and time consuming tasks associated with human resources management frees up some of the companies most valuable employees and allows the focus to shift to culture, retention, and other highly impactful areas.

HRMS module helps the HR department in tracking employee histories, skills, abilities, attendance and salaries etc.

#### Employee Management

- General & Personal Information
- Address/Contact details
- Employee Qualification / Employee Skills
- Family Members/Emergency contacts
- Work Experience / Achievements
- Passport/Visa details
- Vehicle/Driving License details
- Employee Documents/Photos/Attachments
- Employee Targets/Commitments
- Branches/Departments/Grades/Designations

#### Recruitment Management

- Manpower Requisition Form & related Workflow for approval
- Vacancy Creation and related work flow for approval
- User friendly Resume Database Management
- Easy Integration of Online Resume Submission by candidate
- Search in Resume Database for keywords, Vacancy
- Requirements Search inside records, CVs, notes, emails etc.
- Review, Shortlist, Tag Candidate Profiles
- Online test for candidate
- Schedule Interview Rounds with Automatic alert to Candidates through Emails
- Update Interview Results with Automatic alert to Candidates through Emails
- Generate Offer Letters to candidates with Automatic Alert to Candidates through Emails
- Generate Appointment Letters to candidates with Automatic Alert to Candidates through Emails
- Post/View/browse Candidate Details, Notes, Emails, History, CV at simple clicks
- Bulk Email to candidates

#### Employee Appraisal Management

- Company Objectives, Initiatives can be defined
- Goals derived from Company Initiatives can be maintained
- Job Description (JD) based goals are maintained
- Goal sheet allocation for the employees with workflow

between manager and employee can be done

- Upon Goal Sheet Approval by employee and manager, goal sheet is assigned to the employee
- Employee can regularly keep posting goal progress which is automatically available to manager
- At the appraisal event, managers can view goal sheet achievement and rate the goal sheet
- Notes can be put in by Managers
- Appraisal result at the time for Promotions/Increments
- Not closed Appraisals and conflicts can be tracked

#### Attendance & Leave Management

- Flexibility to Create Leaves master & Leave Policy as per company's requirement.
- Yearly Credit of Leave/Pro-rata basis
- Monthly Increment of Leave on Pro-rata basis
- Carry forward facility for balance leave
- Encashment of Leave/Encashment In excess of Leave
- Swipe card/Attendance machine can be linked to SaltERP
- Manual attendance feature
- Attendance Arrears
- Monthly Attendance Register & Yearly Attendance Summary
- Attendance/Leave Ledger
- Submission of online Leave Application and related workflow.
- Approval Workflow – Apply, Accepted & Rejected with auto mail Intimation to user & respective authority

#### Payroll Management

- Payroll Processing with Auto generated Pay slips and other required documents
- Salary calculations
- Bonus management
- Loan and Advance payment calculations
- Arrear calculations
- Full & Final Settlements
- Salary Ledger/Register

#### Employee Self Service Module

- Employees are provided with an online account
- Employees can login and view their Pay slips, Yearly Salary Register, Loan/Advances Recovery/Balance
- Submit Leave Application
- Submit Reimbursement Bills
- Download, print and save these documents themselves
- Deliver significant cost & time savings for Payroll/HR dept.
- Improves administrative responsiveness & efficiency.
- Enables greater employee satisfaction, fuels productivity

## CRM Module



Companies use SaltERP CRM module to manage and analyze customer interactions and data throughout the customer's lifecycle, with the goal of improving business relationships with customers, assisting in customer retention and driving sales growth. The CRM module is designed to compile information on customers across different channels mainly with respect to points of contact between the customer and the company. SaltERP CRM module also gives customer-facing staff detailed information on customer's personal information, history, preferences and concerns.

### Key Features:



## Trading Module:



### Key Features:

- Products Management
- Manage Product Variants, tax rates, Warehouses
- LPO and Quotations
- Purchase Automation
- Sales Automation
- POS (Point of Sales)
- Transfers
- Multi Currency support
- Stock/Inventory Management
- Barcodes and Labels support
- Quantity Adjustments
- Gift Cards

**Purchases sub-module** covers all the basic features of an integrated information system designed for the automation and optimization of supply and purchasing processes, starting from the item purchase request and finalizing with the purchased items management. The Purchases sub-module is perfectly adaptable to the specifics of each company, regardless of its size or complexity.



**Sales sub-module** is an important component of SaltERP integrated system, specially designed to ensure a correct and efficient management of the sales operations specific to each business field. The module automates and centralizes the requests for quotations, offers, invoices, orders, notices, discount or promotion campaigns, customer types, sale areas or delivery areas.



### Inventory sub-module

The Inventory sub-module has the role to provide efficient monitoring and management of complex stocks with raw materials, materials, end products and unfinished goods, as well as inventory goods. Inventory management module is perfectly adaptable to the specifics of any company, regardless of its size, complexity or business field.



## GL/Accounting Module



GL/Accounting module is a robust solution that collects all data from the SaltERP operational modules and integrates them into an accounting form. Regardless the structure, size, international environment, language, currency or the company's chart of accounts, the module has the capability to provide centralized financial data, essential information about the financial status of the company or about the results and the progress of the financial performance over time.

### Key Features

- Flexible GL Account (Chart of Account) and Sub-Account Structure
- Payment & Receipt Vouchers
- Cash & Bank Vouchers
- Journal Vouchers
- Ability to Create custom Vouchers
- Accounting-at-a-glance
- Bank reconciliation
- PDC Details
- Scheduled/Recurring Transactions (Create recurring transactions based on specific schedules and time periods)
- Reversing Entries (Reverse GL transactions with one click)
- Audit Trails (Maintain a complete audit trail of all journal transactions)
- Job center (Automatic management of all journal transactions done against any specific Job center)
- Multiple Currencies Support (Manage GL transactions in different currencies with multiple currency support)
- Advanced Financial Reporting (Publish reports on the web or distribute in Excel or PDF formats)
- Flexible Report Configuration of Financial Periods (Generate monthly, bi-monthly, annual, or custom financial periods)
- General Ledger and Subsidiary Ledger
- Multi Level Trial Balance, PLS and Balance sheet reports
- Accounts Payable & Accounts Receivable
- Complete consolidation accounting

